

Board meeting

Tuesday, February 14, 2024 at 09-11.30

Location; Svenska skolan , Carcavelos

1. **Open meeting.** Meeting nr 9 for the board.
Opened. Present; Miguel Engström, Fredrik Hägglund, Henrik Gustafsson, Mikael Cwyl, Ana Matos, Emelie Tillgren and Kristin Arnberg.
2. **Approval of Agenda.**
Approved.
3. **Election of secretary** Fredrik Hägglund
4. **Election of adjusters**
Miguel Engström, Mikael Cwyl
5. **Reports**

-Headmaster Kristin informs there is a good atmosphere among the teachers. The routine for new students works well where former teachers are contacted before the student starts. There is still a queue to the school and a paid advertising was made in SCAN magazine (SAS flight magazine) who made a special edition with Swedish schools abroad. A new Portuguese language teacher is tested, a former student from the school, so we can offer the 3 levels as before. The lunch works well, its popular among the students and chef David keeps into the budget of 3000 €/month and manage to keep the cost to 1.36€/ portion. The list for substitution teachers is updated. Some more work have been done to the homepage and it is now considered almost finish.

-Items for discussion; Future direction. Last meeting included an offer from Kunskapsskolan through Kristin, that wanted to run the school as a privat school instead of keeping it a parent owned association. There is a discussion about this and the current offer is rejected. We agree that a collaboration with Kunskapsskolan would be interesting. Kristin informs the contact person on Kunskapsskolan, Kalle, that we would like a meeting. Fredrik, Mikael and Miguel are appointed for this task.

-Other. Mikael informs that the profit from 2023 is 8000 €. He will see to the schools current loan, current rate and the possibility to pay off the loan.

Ana will investigate the criteria for an updated license for the school, as we now have more students than before. It might be that a lawyer has to be appointed.

Henrik Gustafsson, Emelie Tillgren and possibly Linda Petersen will end their session in the board at the annual meeting in May. Fredrik informs Carla in the electoral committee.

Interested parents that are interested to join the board will be invited to the next board meeting to increase the knowledge of what is expected

6. Adjournment

The board meeting ended. Next meeting is planned for 2024-03-20, 09.00 at Svenska skolan. The annual meeting for all members will preliminary be hold the 23rd of may at 18.30. If it will be through Teams or at the school will be decided later. Kristin informs our auditor and Fredrik asks Susanne Hägglund to lead the meeting.

Adjusters;

Miguel Engström

Mikael Cwyl