

Board meeting, 220602

1. Open meeting.

Opened. Present; Henrik Gustafsson, Fredrik Hägglund, Micael Lagergren, Sandra Hellsvik, Emilie Tillgren, Kristin Arnberg, Miguel Engström, Ana Matos

2. Approval of agenda

Approved. Choice of adjusters for this MOM; Henrik and Ana

3. Assignment of roles

- Secretary; Fredrik Hägglund
- Treasurer; Sandra Hellsvik
- Contact person for Skolverket; Emilie Tillgren
- Deputy chairman; Micael Lagergren
- Head of property maintenance; Miguel Engström

4. Confidentially and approachability

- Mailbox; We plan for the board to have an email address that includes the School's name. The goal is to make it easy for our members to reach the board; Micael will check with our webpage company regarding email address.
- Minutes; We aim to have our MOM available for members for a good transparency. This is probably easiest after a log in on the homepage. The statutes say that there will be at least 3 meetings/semester and Henrik plans to always send out an agenda to the board beforehand.

5. Report from headmaster, Kristin Arnberg

Kristin gives info. about her career and experiences as a headmaster for the last year; Economy routines have been changed and a big focus has been on the organization (teaching, administration, feed-back mentality, and set a clear vision for the school). She plans to attend the coming board meetings to give updates for the board. The function for the board will be to work for the best of the school in cooperation with the headmaster.

6. Property maintenance

Miguel plans to put together a maintenance plan for the coming 5 years with the help of the school's multi-talented fixer, Malon. A list will be presented later, both to make it easier for the school to ask for money from Skolverket (mid-Nov.) and to involve parents.

7. Project groups

- Portuguese studies; Optimize the lessons during school hours, see the possibility of studies post-school; Emilie + Micael
- Statues; We have clear statutes in Swedish but not in Portuguese, the aim is to both translate them correctly and adjust differences between the countries; Ana, Miguel, Henrik
- Website; Update security and the English version; Micael
- After school activities; Soccer with "Polar Bears" continues next semester. A mail will be sent out to ask if any parents want to arrange more activities; Henrik

-Property/maintenance; Miguel

-Economy; Sandra, Henrik

8. Adjournment;

Henrik will arrange the next meeting, IRL or online.